



**LAO PEOPLE'S DEMOCRATIC REPUBLIC**  
**Peace Independence Democracy Unity Prosperity**

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**Ministry of Agriculture and Forestry**

**No 0540 /MAF**

**Vientiane, Date 09/02/2011**

**Agreement of the Minister on  
Good Agriculture Practices for Worker Health, Safety &  
Welfare Standard**

- Pursuant to the Law on Agriculture, No. 1/98 LNA, dated 10 October 1998
- Pursuant to the Degree of Prime Minister, No. 148/PMO, dated 10 May 2007 on the Organization and Role of Ministry of Agriculture and Forestry
- Referred to letter of Department of Agriculture, No.1176/DOA, dated 09 November 2010.

**Part I**  
**General Provision**

**Article 1. Objective**

This Agreement is provisioned as a tool for supervised Good Agriculture Practice Standards for Worker Health, Safety and Welfare Module in order to protect the welfare and benefits of Workers.

**Article 2. Good Agriculture Practices for Worker Health,  
Safety & Welfare Standard**

Good Agriculture Practices for Worker Health, Safety & Welfare Standard has adopted from SEAN

GAP. This Standard included requirements for workers in order to protect rights and benefits, safety and social welfare of workers in Lao PDR.

### **Article 3. Definitions**

Terms used in this regulation shall be interpreted as follows:

1. **Standard** A specific identifications requirements of produces, products, service, processing and environment related to quality.
2. **Good agricultural practice** Practices used to prevent or reduce the risk of hazards occurring during production, harvesting, postharvest handling of produce.
3. **Chemicals substances** The fertilizers, pesticides, hormone, waxing, soil, additives.
4. **Other chemical** The fuels, oils, and other non-agrochemicals
5. **Cleaning** The removal of soil, dirt, grease or other foreign matter.
6. **Competent authority** The Public and private authority that has authorized to develop or inspection standard and regulation as well as policy. i.e Department of Agriculture; Department of Food and Drug.
7. **Product name** A commercial/trademark name of product.
8. **User** A practical person who use fertilizers, medicines and chemicals

### **Article 4. Scope**

This Agreement is applicable for persons, juristic persons, families and organizations that apply Good

Agriculture Practices standards for producing fresh fruit and vegetables in Lao PDR.

## **Part II**

### **Worker Health, Safety & Welfare Standard**

#### **Article 5. Use of chemicals for worker health, safety & welfare**

1. Chemicals are handled and applied by authorised workers with appropriate knowledge and skills.
2. Chemicals are stored in a well light, sound and secure structure, with only authorised people allowed access. The structure is located and constructed to minimise the risk of contaminating workers and equipped with emergency facilities in the event of a chemical spill.
3. Chemicals are stored in the original container with a legible label and according to label directions or instructions from a competent authority. If a chemical is transferred to another container, the new container is clearly marked with the brand name, rate of use and withholding period.
4. Where there is a significant risk of chemical contamination of workers, Material Safety Data Sheets or safety instructions from chemical labels are readily available.
5. Facilities and first aid measures are readily available to treat workers contaminated with chemicals.
6. Accident and emergency instructions are documented and displayed in a prominent location within or close to the chemical storage area.
7. Workers handling and applying chemicals and entering newly sprayed sites are equipped with suitable protective clothing and equipment for the chemical used.
8. Protected clothing is cleaned and stored separately from crop protection products.
9. Access to sites where chemicals are being applied or newly applied is restricted for an appropriate period relevant to the chemical used. If required, chemical

application in areas of public access is marked with warning signs.

#### **Article 6. Harvesting and handling produce**

1. Local Workers or foreign Workers shall be healthy.
2. Workers have appropriate knowledge or are trained in personal hygiene practices and a record of training is kept.
3. Written instructions on personal hygiene practices are provided to workers or displayed in prominent locations.
4. Toilets and hand washing facilities are readily available to workers and are maintained in a hygienic condition.
5. Sewage is disposed of in a manner that minimises the risk of contamination of workers.
6. Where employers are required to provide medical and health cover, any serious health issue is reported to the relevant health authority.
7. Where required, foreign workers complete mandatory medical checks and a record is kept.
8. Measures are taken to minimise the presence of animals and vermin with infectious disease in production sites and around handling, packing and storage areas.

#### **Article 7. Working conditions**

1. Working conditions are suitable for workers and protective clothing is supplied where conditions are hazardous to workers.
2. All farm vehicles, equipment and tools, including electrical and mechanical devices, are adequately guarded and maintained and inspected on a regular basis for potential hazards to users.
3. Safe manual handling practices are followed to minimise the risk of injury from lifting heavy objects and excessive twisting and reaching movements.

#### **Article 8: Worker welfare**

1. Where provided by an employer, living quarters are suitable for human habitation and contain basic services and facilities.

2. The minimum working age shall comply with Lao PDR regulations. Where regulations are absent, workers shall be older than 15 years of age.

#### **Article 9: Training**

1. New workers are informed about the risks associated with health and safety when starting at the worksite.
2. Worker shall have medical check-up periodically or according with appropriate time schedule.
3. Workers have appropriate knowledge or are trained to a level appropriate to their area of responsibility in the following areas:
  - a. operating vehicles, equipment and tools,
  - b. accident and emergency procedures,
  - c. personal hygiene.
  - d. safe use of chemicals,
  - e. Social and welfare regulation

#### **Article 10: References and other records**

1. Records of good agricultural practices are kept for a minimum period of at least two years or for a longer period if required by legislation or customers.
2. Out of date documents are discarded and only current versions of documents relevant to good agricultural practice are used.

#### **Article 11: Review of practices**

1. All practices are reviewed at least once each year to ensure that they are done correctly and actions are taken to correct any deficiencies identified. A record is kept to show that all practices have been reviewed and any corrective actions taken are documented.
2. Actions are taken to resolve complaints related to worker health, safety and welfare, and a record is kept of the complaint and actions taken.

## **Part III**

### **Labeling and Sealing**

#### **Article 12. Sealing**

1. Only Good Agriculture Practices standards for Worker Health, Safety & Welfare Module products certified by the CB (DOA) can be labeled with the DOA seal.
2. Using the DOA seal as a product brand name is prohibited. The words specifying the Good Agriculture Practices standards for Worker Health, Safety & Welfare Module certification and the DOA seal together shall not exceed  $\frac{3}{4}$  three quarters of the size of the product brand name.

#### **Article 13: Labeling**

1. The name and address of the producer and/or operator certified by the CB (DOA) and responsible for final packing should appear on the product packaging.
2. Prior to printing, a producer and/or operator shall submit the lay-out of a product label to the CB (DOA) for approval.

## **Part IV**

### **Certification of Good Agriculture Practices for Worker Health, Safety & Welfare Module**

#### **Article 14. Certification of Good Agriculture Practices**

The Department of Agriculture, Ministry of Agriculture and Forestry, is responsible for the evaluation, inspection and certification of Good Agriculture Practices for Worker Health, Safety & Welfare Module in Lao PDR.

## **Part V**

### **Rewards and Sanctions**

#### **Article 15: Rewards**

Individuals or Organizations who have performed well in the area of Good Agriculture Practices for Worker Health, Safety & Welfare Module will receive awards which deemed reasonable by the DOA.

#### **Article 16: Sanction**

Individuals or organizations who violate these Good Agriculture Practices Standards for Worker Health, Safety & Welfare Module will be punished by way of a warning letter, education, fine or penalty, as provided for by the Lao Agriculture Law.

## **Part VI**

### **Final Provisions**

#### **Article 17: Implementation**

The Department of Agriculture, Ministry of Agriculture and Forestry, in collaboration with other concerned organization shall implement this Agreement effectively.

#### **Article 18: effectiveness**

This Agreement of the Minister shall be effective from the date of its signature.

**Minister for Agriculture and Forestry**

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10/10/2010

Dear Sir,  
I am writing to you regarding the matter of the  
contract for the supply of goods to the  
Department of Health. I am pleased to  
hear that you are satisfied with the  
service provided by our company.

I would like to discuss the possibility of  
extending the contract for a further  
year. This would allow us to continue  
to provide you with the highest quality  
of goods and service.

Yours faithfully,

[Signature]

Director of Procurement

I am sure that you will find this  
proposal of interest. I would be  
pleased to discuss this further with  
you at any time. Please do not  
hesitate to contact me if you have  
any questions.

Thank you for your time and  
attention. I look forward to  
hearing from you again.

Yours sincerely,